

Notice of Meeting

Joint Climate Action Board

Councillor Mary Temperton (Chair), Bracknell Forest Council
Councillor Tony Virgo, Bracknell Forest Council
Councillor Adrian Haffegée, Bracknell Forest Council
Councillor Tina Eberle, Bracknell Forest Council
Lauren Lee, Voluntary, Community and Faith Sector Working Group Representative
Bob Collis, ESDP Infrastructure and Climate sub-group Representative
Sean Griffin, ESDP Infrastructure and Climate sub-group Representative
Ian Evans, Parish and Town Council Working Group Representative
Councillor Tina McKenzie-Boyle, Parish and Town Council Working Group Representative
Paul Adkins, Biodiversity Working Group Representative
Councillor Sheila Collings, Biodiversity Working Group Representative
Russell Julier, Transport Working Group Representative
Samantha Gibbins, Transport Working Group Representative
Alison Barringer, Education Working Group Representative
Joey Gurney, Education Working Group Representative
Dr Justine Alford, Health Working Group Representative
Sarah Taylor, Health Working Group Representative

Friday 19 April 2024, 9.30 - 11.30 am



Agenda

All councillors at this meeting have adopted the Mayor's Charter which fosters constructive and respectful debate.

Item	Description	Page
1.	Meeting Introduction – 9:30 am Reporting: Councillor Mary Temperton	
2.	Discussion and Approval of Draft Guidelines for the Working Groups – 9:35 am Reporting: Councillor Mary Temperton / All	1 - 2
3.	Update on support team and approval/discussion of next steps – 9:45 am Reporting: Russell Julier / Councillor Mary Temperton	3 - 10
4.	Learning points from Reading CAN – 9:55 am Reporting: Councillor Adrian Haffegée	
5.	Learning Points from Transport workshops and How Working Groups can Engage others in Developing the Community Climate Emergency Strategy – 10:00 am Reporting: Samantha Gibbins / Joey Gurney	

EMERGENCY EVACUATION INSTRUCTIONS

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6.	Discussion on Shared Communications Channels/Platforms – 10:10 am	
	Current suggestion is Slack alongside a Google Drive Reporting: Councillor Adrian Haffegée	
7.	Update on the Council's Climate Change Strategy Progress – 10:20 am Reporting: BFC Officers	11 - 14
8.	Plans for JCAB slot at next Climate Change summit – 10:25 am Reporting: Councillor Mary Temperton / BFC Officers	
9.	Working Group Updates including CCES themes and goals suggestions – 10:35 am Reporting: All	15 - 44
10.	Any Other Business and Agenda Prompts for Future Meetings – 11:25 am	

Sound recording, photographing, filming and use of social media is permitted. Please contact Jamie Beardsmore, , Jamie.Beardsmore@Bracknell-Forest.gov.uk, so that any special arrangements can be made.

Published: 10 April 2024

EMERGENCY EVACUATION INSTRUCTIONS

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Joint Climate Action Board and working groups Draft guidelines and expectations

Overall guidelines

1. Participants in the JCAB and working groups should behave respectfully of others and ethically. The [Nolan Principles](#) may be a helpful guide.
2. Bracknell Forest Council (BFC) and the JCAB are committed to a fair transition to Net Zero which is inclusive of all communities and residents of the borough. Participants in the JCAB and its working groups should behave in a way which is respectful of different communities and [protected characteristics](#), and supports equality and inclusion within the borough and diverse participation. This will include making any reasonable adjustments needed to allow people to participate.
3. Prior to any work with schools, children or vulnerable people, those involved must ensure that proper safeguarding procedures have been followed.

Working groups

1. Working groups should be open to all interested parties from the relevant sector.
2. The goals and work plans of working groups should be co-produced with its members once all interested parties have had the chance to join.
3. Working groups should be informal and collaborative spaces where all participants feel empowered to contribute and their input is valued.
4. Working groups should aim to make decisions by consensus. Where this is not possible voting should follow a simple and agreed procedure, which in general should involve one vote per participating organisation.

Working group leads

1. When attending the JCAB or acting in their capacity as lead, working group leads should represent the views and interests of their working group and sector as opposed to their personal interests or those of their organisation.
2. Working group leads should ensure they update members of the group on developments at each JCAB meeting.
3. Working group leads should ensure that participants in their group have consented to having their personal data processed and to being contacted, and who has consented to what form of processing (for example, sharing their email address with the rest of the group). Participants should be able to leave the group and have their personal data deleted at any time.

Councillors and council officers

1. Officers attend in their capacity as BFC employees and so should meet the expectations of the role, including strict political impartiality.
2. In co-production spaces a greater degree of informality may be appropriate than in other settings, but relationships with councillors in the group should never be so close as to cast doubt on the impartiality of the officers involved.
3. Officers may express professional opinions and make suggestions on the work of the group but should avoid excessively steering the group or getting involved in points of contention between councillors or politically contested matters.
4. If they have capacity, officers may get involved in completing work for the group if it is aligned with their job duties or supports general facilitation of the group. However, all new pieces of significant work will require line manager approval.
5. Councillors should not use these spaces to request or instruct officers to undertake work on behalf of the council. Such requests should be made through the relevant director or AD, and other officers should refer them on if received.

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SUPPORT GROUP FOR JCAB AND WORKING GROUPS

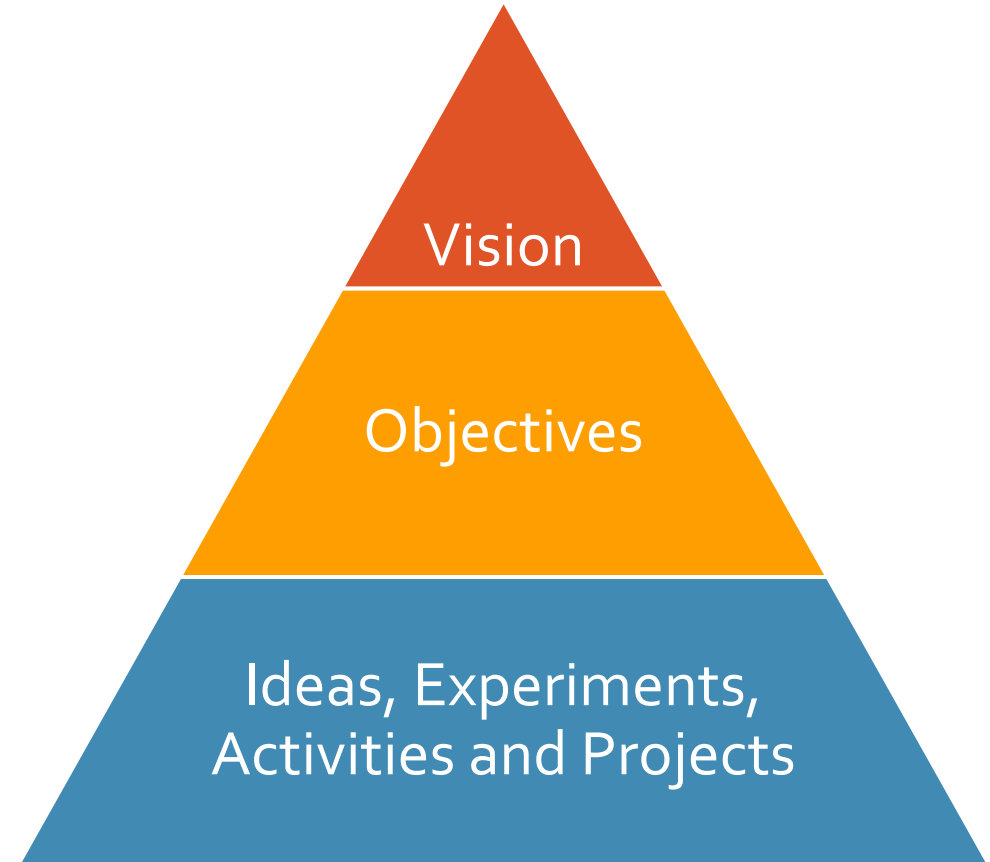
Russell Julier

JCAB and Working Group Roles

JCAB sets the Vision
"Net Zero CO₂ Emissions as close to 2030 as possible"

JCAB and Working Groups together set the Objectives to achieve the Vision

Working Groups generate Ideas, Activities and Projects to achieve their Objectives



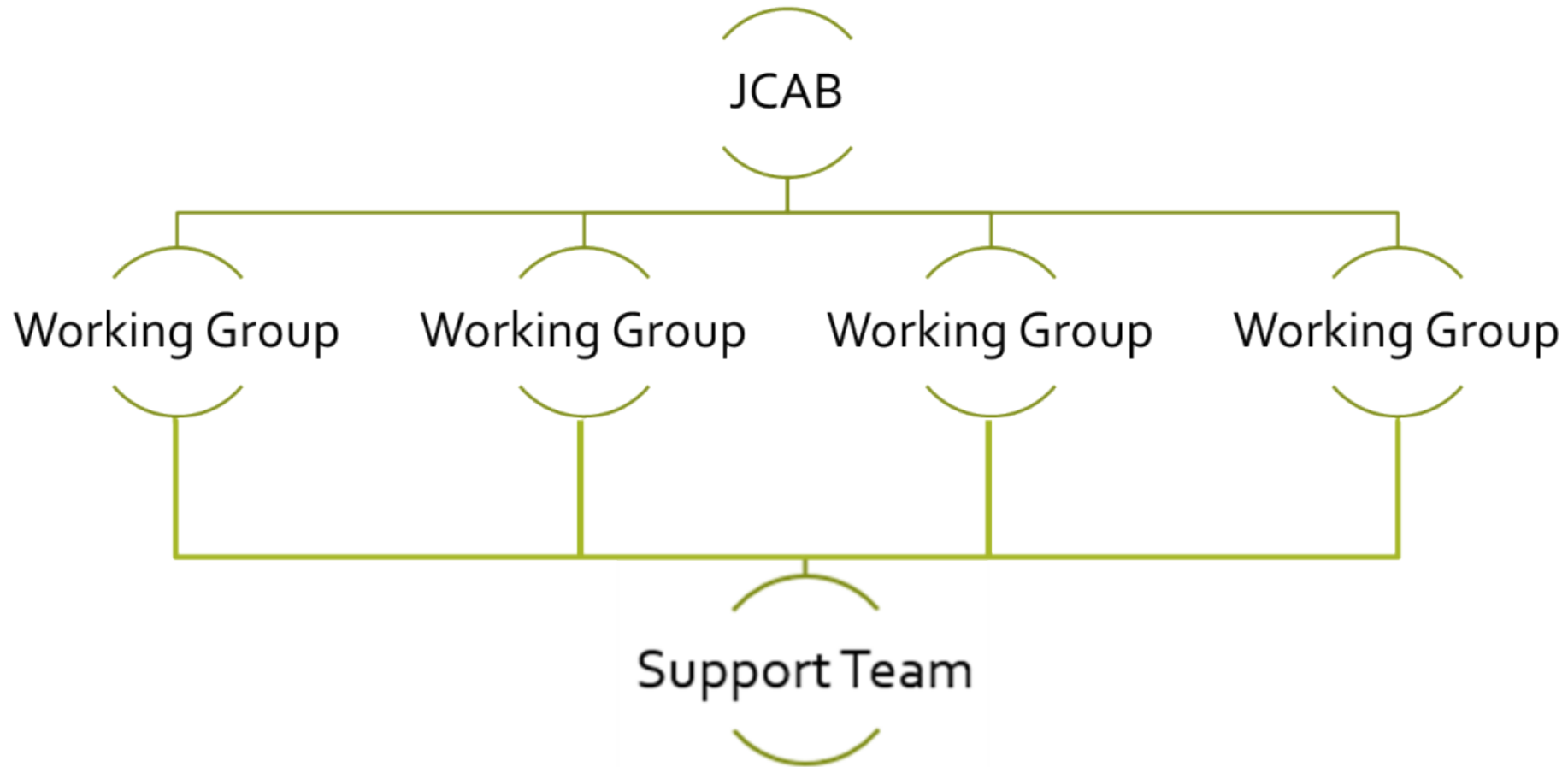
JCAB and Working Group Roles

5



The Support Team is intended to help both working groups and JCAB to align objectives and activities

9



Support Team

Terms of Reference

Name	Support Team
Purpose	To help both the working groups and the JCAB to align objectives and activities.
Authority:	Self-organizing, with oversight from the Joint Climate Action Board (JCAB)
Start Date	April 2024
Venue, Frequency and Meetings Format	Venue – MS Teams/Face-to-Face Frequency – Fortnightly
Membership	Mary, Tina, Seb, Adrian, Faith, Sam, Russell, Joey
Chair	Mary Temperton
Objectives	<p>The Team is a support group for the JCAB and the other working groups.</p> <p>It aims to assist in aligning the separate working groups' strategic objectives and activities to create an action plan that delivers Bracknell Forest's net zero vision and to report those activities to the JCAB.</p> <p>Its objectives are to:</p> <ul style="list-style-type: none">• Help coordinate the creation of the Community Climate Emergency Strategy and Joint Action Plan.• Help working groups define their aims, objectives, and programmes in alignment with the Plan.• Help the working groups in creating their group action plans.• Help the alignment of activities and opportunities across the working groups.• Report to the JCAB on the progress of activities.• Report to the JCAB on the progress of overall plan objectives and undertake analysis to improve performance.• Help identify risks to delivery and report to JCAB for action. <p>• To collaborate with BFBC to ensure alignment with BFBC's own estate plans.</p>
Dependent groups and/or meetings	Joint Climate Action Board

Next Steps

- Support Group to engage with Working Groups Leads to understand better.
 - Work Group Aims and Objectives
 - Ideas and Activities
 - Forward Plans
- Support Group to create outline content listing for Community Climate Action Strategy and Plan.

THANK YOU

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Developing the Bracknell Forest Council Climate Change Strategy 2024-2028

Summary for JCAB



Context

A new council Climate Change Strategy for 2024-2028 is being developed, focusing on **council activity** but including our **influence on the borough**. It will sit alongside the **Community Climate Emergency Strategy** (currently being developed by the JCAB).

Broader context

The Paris Agreement: limit global temperature increases to well below 2°C and pursue efforts to limit the increase to **1.5°C**.

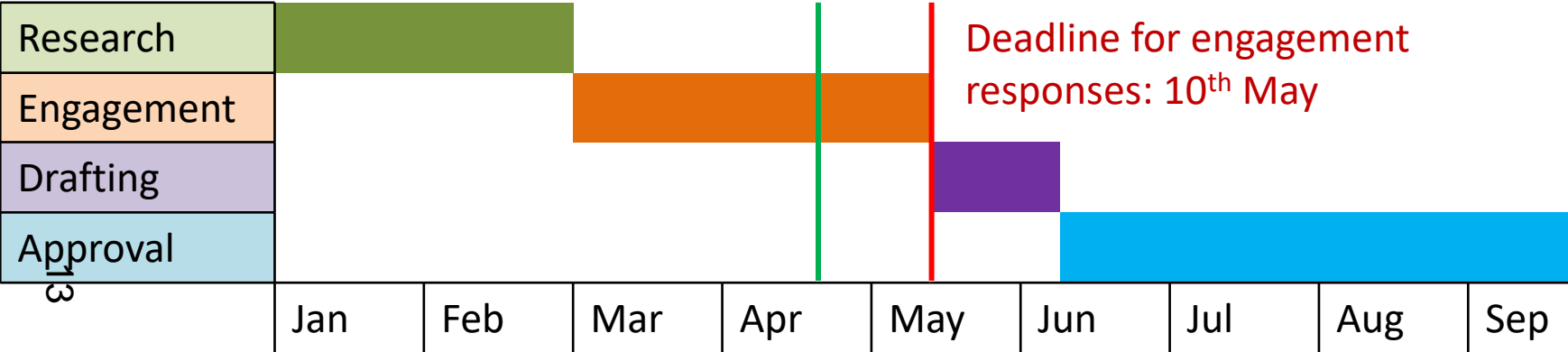
National legislation: reach **net zero emissions** by **2050** and reduce emissions by **78%** by **2035**, compared to 1990.

2023 Council motion:

- **Declare a climate and ecological emergency**
- **Review, broaden and accelerate** the Strategy, which should be **financially transparent** while demonstrating accountability, affordability & economic benefits with clear interim **smart targets**
- Commit to achieve net-zero CO2 emissions as close to **2030** as possible, and aim to make the wider Bracknell Forest area net-zero as close to 2030 as possible, as part of wider collaboration.

This had unanimous support from all party groups.

Process and getting involved



We aim to have this signed off at the Council meeting on **11th September** and will then **update the JCAB**. You can get involved in shaping the strategy by:

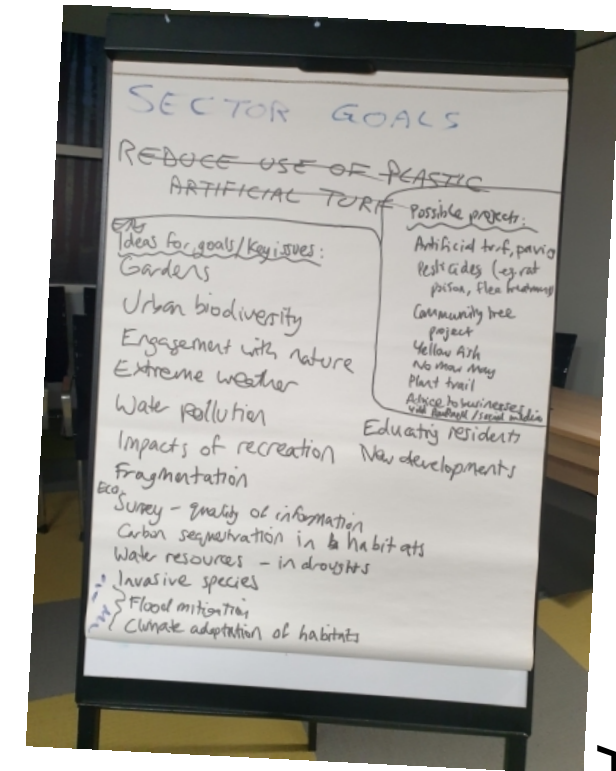
Completing the one-page document on the views and vision of your group	Completing the strategy survey as a resident or on behalf of your organisation	If you are a councillor or council officer, engaging with specific opportunities for you	Keeping an eye out for further communications and information
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Agenda items 5 & 6

- Last meeting – started to identify sector goals but not all were goals; we identified habitats, issues, actions/projects (and some had no obvious link to climate change)
- Goals identified in T-o-R?
- Goals -> programmes & projects? (programme is collection of related projects)
- Actions must benefit biodiversity but also demonstrate carbon sequestration and/or assist with climate adaptation (to extreme weather)?



Agenda Item 9

Agenda items 5 & 6

Goal 1 – Research the effects of climate change on biodiversity. From this develop advice, recommendations and projects to mitigate these effects. Our findings should be evidence-based.

Possible programmes/projects:

- ?





Agenda items 5 & 6

Goal 2 – Monitor biodiversity and ecology over time to measure the effects of climate change and our interventions.

Possible programmes/projects:

- Identify survey methodologies which can be used consistently across the Borough to record data:
 - With maximum accessibility and benefit to those who wish to use it,
 - To feed into the BFC State of Nature Report,
 - To avoid duplication of effort in doing so (does this matter?)Consider setting up a sub-group to do this?
- ?

Agenda items 5 & 6

Goal 3 – Improve habitats to increase biodiversity

Possible programmes/projects:

- Identify habitats which best mitigate the impacts of climate change, considering carbon sequestration and climate adaptation (to high temperatures, flooding, drought, more?) and develop projects to improve and/or increase them
 - Gardens
 - Bogs
 - Woodlands
 - Verges
 - ‘Urban’
 - ?



Agenda items 5 & 6

Goal 4 – Engage with organisations and the public to build trust, raise awareness and understanding of climate change biodiversity issues.

Possible programmes/projects:

- Engagement with nature
- Nature walks
- Wild Bracknell
- Social media
- Resource hub
- Educating residents
- ?



Agenda items 5 & 6

Goal 5 – Engage with organisations and the public to change their behaviour to support biodiversity and reduce their inputs to climate change.

Possible programmes/projects:

- Improve Planning Policy for new development
- Develop off-the-shelf projects for organisations and individuals
- Verges
- Community tree project
- Gardens; No Mow 'May', artificial turf, peat free campaign, plant trail, paving, provide water in drought
- ?



Agenda items 5 & 6

Suggestions from last meeting which do not appear to fit our goals:

- Water pollution
- Impacts of recreation
- Eco survey – quality of information
- Fragmentation
- Invasive species
- Pesticides e.g. weedkiller, rat poison, flea treatments
- Yellow fish campaign



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**Bracknell Forest Climate and Biodiversity Working Group
Terms of Reference – Draft B - 22 March 2024**

Name of Working Group	<i>Climate and Biodiversity</i>
Purpose of Group	To oversee and co-ordinate climate change activities in the <i>Biodiversity sector</i>
Authority:	Self-organising, with oversight from the Joint Climate Action Board (JCAB)
Commencement of group	14 th November 2023
Venue, frequency and format of meetings	Every two months, a combination of online and face to face
Termination of Group	Ongoing
Membership	Self-nominated representatives of relevant organisations, and other interested parties
Chair/Lead(s) and roles	Co-Chair and JCAB Representative: Paul Adkins Co-Chair and JCAB Representative: Sheila Collings
Quorum	The required quorum for meetings shall be five members, at least one of whom must be a Co-Chair
General objectives of Group	The overarching aim of the group is to consolidate the biodiversity sector's climate change activities and contribute to borough-wide collaboration through the JCAB. Objectives in support of this will include the following: <ul style="list-style-type: none"> • To agree group membership; meeting frequency/locations; chairs/leads and representatives to the JCAB; and overall administrative responsibilities • To collate updates on the climate actions of the sector • To identify and promote opportunities for climate action to organisations in the sector and beyond • To run programmes and projects, where appropriate • To collaborate with other working groups through the JCAB, providing updates and contributing to the Community Climate Emergency Strategy and Joint Action Plan
Goals for group area of focus:	<ol style="list-style-type: none"> 1. Research the effects of climate change on local biodiversity. From this develop advice, recommendations and projects to mitigate these effects. Our findings should be evidence-based. 2. Monitor biodiversity and ecology over time to measure the effects of climate change and our interventions. 3. Improve habitats to increase biodiversity. 4. Engage with organisations and the public to build trust, raise awareness and understanding of climate change biodiversity issues. 5. Encourage organisations and the public to change their behaviour to support biodiversity and reduce their inputs to climate change.
Objectives for group membership	<ol style="list-style-type: none"> 1. The group will encourage a diverse range of members 2. Members should encourage personal contacts and members of other organisations to join the working group.
Dependent groups and/or meetings	Joint Climate Action Board
Administrative Arrangements	Run by independent sector leads selected by each group, with support from the Joint Climate Action Board and/or Bracknell Forest Council officers where appropriate

**Bracknell Forest Climate and Biodiversity Working Group
Terms of Reference – Draft B - 22 March 2024**

Note: The separate document “Developing the CCES and your work plan” contains useful prompts for initial discussions which may help you complete your Terms of Reference.

**Bracknell Forest Climate and Biodiversity
Working Group Agenda**

Climate and Biodiversity Working Group

Agenda

Tuesday 26 March 2024

6pm to 8pm

Venue: Online - MS Teams

Reference	Item
1.	Attendance, apologies and introduction of new members
2.	Previous meeting, minutes and follow up on any actions
3.	Feedback from previous JCAB and other recent meetings <i>A slot for leads to update on outcomes from the most recent JCAB and any other meetings they or others have had since the last group meeting</i>
4.	Working Group Terms of Reference
5.	Goals and Workstreams
6.	Work/Action plans
7.	Member updates
8.	AOB

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Climate and Biodiversity Working Group - Minutes

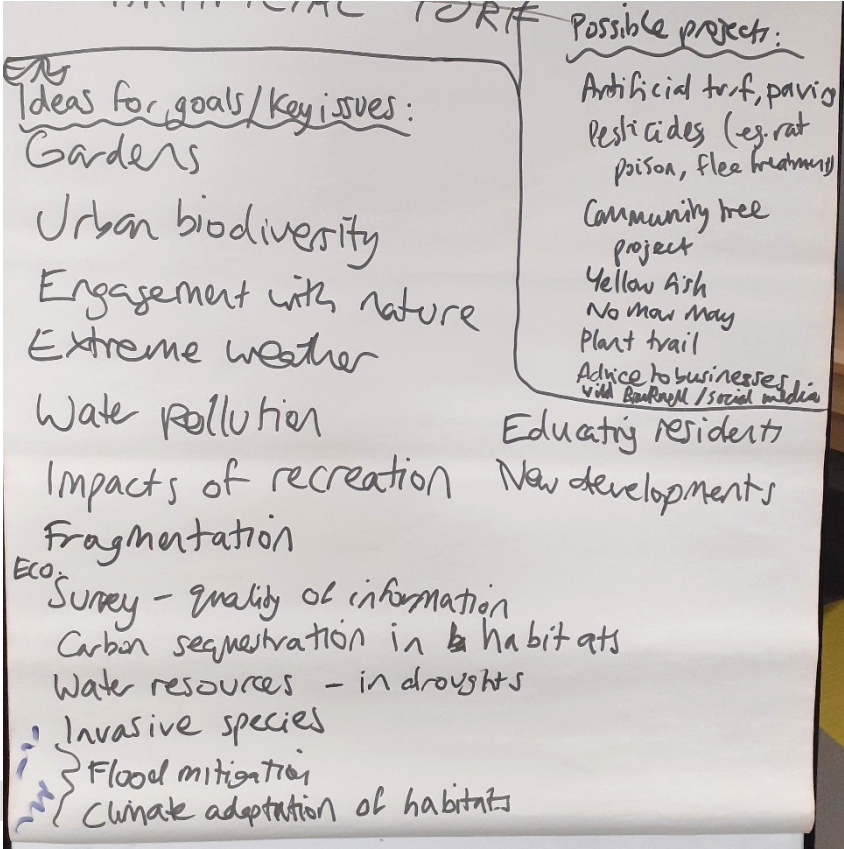
Date: 08/01/2024

Time: 2-4pm

Venue: Council Chamber, Time Square

Reference	Item
1.	<p>Attendance, apologies and introduction of new members</p> <p>Attendees agreed to photo being taken Welcomed new members/attendees: Adrian Haffegee, Purveen Hira, Lily O'Neill, Mary Temperton Attendees: Paul Adkins (lead coordinator) – Priestwood Environment Group Seb Wright – Bracknell Forest Council Climate Officer Rosie Lear (minutes) - Bracknell Forest Council Biodiversity Officer Adrian Haffegee - Bracknell Forest Council Councillor Sheila Collings – Warfield Environment Group Purveen Hira – Binfield Parish Council Amenity Officer Claire Wallen – Warfield Environment Group/Jealott's Hill Land Share Gill Cheetham – Bracknell Forest Natural History Society Barbara Polonara – Berks, Bucks and Oxon Wildlife Trust Mark Collings – Warfield Environment Group Mary Temperton - Bracknell Forest Council Leader of the Council Apologies: Ceri Rance – Binfield Parish Council Clerk Anna Rech – Binfield Environment Group Lily O'Neill – Berks, Bucks and Oxon Wildlife Trust Caroline Pragnell – Involve Kamay Toor – Bracknell Forest Council</p>
2.	<p>Previous meeting, minutes and follow up on any actions</p> <p>Action from previous meeting – to invite additional members/interested parties Action taken:</p> <ul style="list-style-type: none"> • Thames21 – already involved with Town & Parish Council group • Conservation Volunteers <p>Suggested additional:</p> <ul style="list-style-type: none"> • Jealotts Hill Landshare • Crown Estate • Follow up with Nature Partnership – Action for RL <p>Concerns raised about the overlap between working groups – MT will raise at upcoming JCAB meeting</p>
3.	<p>Feedback from previous JCAB and other recent meetings</p> <p><i>A slot for leads to update on outcomes from the most recent JCAB and any other meetings they or others have had since the last group meeting</i></p>

Reference	Item
4.	<p>Climate and Biodiversity Working Group Terms of Reference</p> <p>PA presented an initial draft.</p> <p>Frequency: Every 2 months agreed as appropriate for formal meetings, but with informal discussions in between and additional meetings called ad hoc if required.</p> <p>Chair leads: Paul and Sheila initially volunteered. They will continue for now. If they are not able to attend a JCAB meeting they will request someone to volunteer to go in their place as required.</p> <p>General objectives: Not changed from template</p> <p>Objectives for group: Paul had provided initial draft.</p> <p>Discussion regarding scope – local, global?</p> <p>Feed into JCAB is important – decided to keep in general objectives</p> <p>Discussion regarding climate change focus or whether biodiversity issues which aren't related to climate change can be included – decided to focus on climate change-related</p> <p>We want to encourage actions by others as well as our own projects – need to find a balance of this. So our own projects and providing advice, recommendations – point 3 could be reworded – PA to review and consider wording</p> <p>Suggest change of wording from “public”? Residents, individuals?</p> <p>Objectives for group membership:</p> <p>Suggested additions/discussion points:</p> <ul style="list-style-type: none"> • Raise awareness of the group at events, on website etc • Encourage small changes • Listen and take feedback • Suggested to work under community organising principles • Subgroups may be able to reach out based on specific topics • Quorum – what is the minimum for the group to go ahead? Suggested to be 5. • Need to increase geographical representation ie. from the south of the borough.
5.	<p>Working Group leads</p> <p>Paul Adkins & Sheila Collings</p>
6.	<p>Working Group name</p> <p>Discussed options:</p> <ul style="list-style-type: none"> • Climate and Biodiversity Working Group • Biodiversity Climate Working Group • Biodiversity Working Group <p>To be decided.</p> <p>The JCAB will shorten the group name to Biodiversity.</p>
7.	<p>Working Group Structure</p>

Reference	Item
8.	<p>Goals for the Working Group</p> <p>Discussion around flip chart – ideas contributed for broad goals and more specific projects. See photo. All attendees to send further thoughts to PA as required. The ideas for goals need to be refined into a set of goals – PA to draft goals initially and share with group for further discussion.</p> 
9.	<p>Suggested Goals for the Joint Climate Action Board</p>
10.	<p>Current Working Group research and activities</p>
11.	<p>Proposed Working Group research and activities</p>
12.	<p>Equality, Diversity, Inclusion (EDI) and a Just Transition</p> <ol style="list-style-type: none"> 1. Have all decisions taken today included due consideration of EDI, and the perspectives of all relevant groups? 2. Do any decisions taken today have the potential for negative or unfair effects on particular groups or areas? If so, how can we avoid or compensate for this? 3. Do any EDI issues need to be escalated to the JCAB? <p>You may find it helpful to consider the nine legally protected characteristics and tackling financial hardship in this context.</p>

Reference	Item
	Discussed online/in person/hybrid – plan is to do a mix. May need to hold some meetings outside working hours.
13.	Next meeting <ol style="list-style-type: none"> 1. Time and location 2. Any information to share or issues to raise with the JCAB
14.	AOB

DRAFT

Bracknell Forest Community Climate Emergency Strategy

Joint Climate Action Board 19 April 2024
ESDF Infrastructure and Climate
Change

Sub-Group representing local
businesses

Generic Themes and Goals

- Group Discussion: 13th February 2024
- How can businesses reduce **Energy Use and Carbon Emissions?**
- What **Measures** should be considered?

Themes

- **Carbon Off-Setting:** Businesses many have become uncomfortable with this approach
- **Energy Efficiency and Carbon Reduction:** The main ways for businesses to reduce the impact of climate change
- ∞ • **Measuring Carbon Output:** A template was suggested, that needs to be adaptable to different sized businesses. A workshop might be needed for his, especially on how to adapt measurement methods to suit SME's.
- **Signing Pledges:** Some businesses won't sign pledges excluding them from data collection – perhaps we need to consider anonymous ways to gather data.
- **Communications:** Need to show the progress being made and to deliver messaging to build momentum.
- **Celebrating Achievements:** There could be benefits demonstrated in case studies from actions by larger businesses scaled down/adapted for smaller businesses.

Goals

- **A Collaborative Approach to Procurement:** include a requirement for climate change priorities when tendering.
- **EV Charging:** The BID area has been trying to generate more charging points – but this has proved to be difficult. A Borough-wide strategy is needed.
- **Active Travel Initiatives:** BID is developing a **Shuttle Bus** service to link railway station to the BID area. Recently the BID held a **Dr Bike** event. Increased provision and use of public transport and cycling/walking.
- 34 • **Changing Building Standards:** e.g. energy efficiency standards. Old buildings are often not lettable without improvements. Introduce a Borough-wide energy efficiency strategy for office and industrial property.
- **Berkshire Joint Prosperity Board:** This will be set up soon and could develop opportunities to support businesses in introducing climate change measures. Liaise with the Joint Prosperity Board a.s.a.p..
- **Information on Energy Saving Opportunities:** More information is needed. Increase the information available on the Borough Website and develop Case Studies and good news stories.

**Bracknell Forest Joint Climate Action Board
Working Group Terms of Reference template**

Name of Working Group	Housing Working Group
Purpose of Group	To oversee and co-ordinate climate change activities in both private and public housing
Authority:	Self-organising, with oversight from the Joint Climate Action Board (JCAB)
Commencement of group	4 th April 2024
Venue, frequency and format of meetings	It was agreed to hold meetings bimonthly on Microsoft Teams
Termination of Group	Ongoing
Membership	Self-nominated representatives of relevant organisations, and other interested parties
Chair/Lead(s) and roles	Ben Earl, Head of Partnerships & Sustainability at Abri
General objectives of Group	<p>The overarching aim of the group is to consolidate the Housing sector's climate change activities and contribute to borough-wide collaboration through the Joint Climate Action Board. The group has declared specific areas of interest that have been turned into objectives, including:</p> <ul style="list-style-type: none"> - Promoting and supporting the retrofit of all types of housing within the Bracknell area to increase comfort, lower energy bills, cut carbon emissions and deliver building innovation - Promoting the adoption of greener, more energy efficient and net zero homes as part of new developments within the borough - Exploring and developing opportunities around the electric vehicle transition and its links to homes, businesses and public buildings - Understanding more innovative financing models and helping to make them more available for homeowners and public housing bodies, and - Supporting the understanding and behaviour changes needed to support the transition to net zero for all the borough residents
Objectives for group membership	This group is designed to bring together council officers, housing associations and other key stakeholders and we hope this will enable collaboration to reduce emissions, as well as protecting vulnerable residents from the financial impact of energy bills.
Dependent groups and/or meetings	Joint Climate Action Board
Administrative Arrangements	Run by independent sector leads selected by each group, with support from the Joint Climate Action Board and/or Bracknell Forest Council officers where appropriate

Note: The separate document “Developing the CCES and your work plan” contains useful prompts for initial discussions which may help you complete your Terms of Reference.

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**Bracknell Forest Joint Climate Action Board
Working Groups Minute Template**

Climate Working Group - Minutes

Working group name: Housing Working Group

Meeting title: Initial meeting

Meeting date and time: Thursday 4th April, 3pm

Venue: Online

Those Present:	Visitors:	Apologies:
Ben Earl Bob Smith Dan Ambrose Eddie Gillow Malcolm Holden Sebastian Wright	N/A	Chris Martin Brian Daly

Minute	Item
1.	Introduction to the JCAB and working group (SW)
	This group is designed to bring together council officers, housing associations and other key stakeholders and we hope this will enable collaboration to reduce emissions, as well as protecting vulnerable residents from the financial impact of energy bills. A number of these groups have already been created and are forming a key part of our collective approach to this challenge. We hope they will be genuinely self-led and be able to identify and promote opportunities for climate action in each sector, as well as taking on joint projects where appropriate. Each working group feeds in to the Joint Climate Action Board (JCAB), where they can update on climate action in their sector and contribute to steering our overall programme of work.
2.	Introductions
	<ul style="list-style-type: none"> – Seb Wright, climate change officer, BFC – responsible for co-ordinating the JCAB working groups from a council perspective – Malcolm Holden, building surveyor, BFC – with an interest in decarbonising temporary housing – Ben Earl, Head of Partnerships and Sustainability, Abri – in charge of implementing the sustainability plan at Abri, a housing provider with stock across the South of England, including substantial stock in Bracknell Forest after absorbing Silva Homes; chair of the group – Dan Ambrose, director at heat pump installer Heat Collector which works across Berkshire and Bedfordshire – Eddie Gillow, founder at CASA which provides customer support software tools for heat pump installers and is exploring expansion into manufacturers, social housing providers and local authorities – interested in local decarbonisation – Bob Smith, Domestic Energy and retrofit assessor who covers Bracknell and Wokingham as a rep for installation company Instagroup
3.	Discussion of themes
	<ul style="list-style-type: none"> – Retrofit was identified as a key theme for the group, although there was some discussion of when heat pumps are and aren't suitable and a

**Bracknell Forest Joint Climate Action Board
Working Groups Minute Template**

Minute	Item
	<p>recognition that measures taken must be those suitable for the particular property in question</p> <ul style="list-style-type: none"> – EVs and EV charging, both in terms of options and home and the fleets of housing providers, was also agreed on as a theme – There was discussion of choices made in new builds, with a recognition that there were challenges around imposing ambitious planning rules but also the hope that the Future Homes Standard might make a difference. There was some uncertainty as to whether to take this forward as a theme given the potential lack of influence in this area but it was resolved to bring this up at the next JCAB for discussion. – Innovative financing models was also selected as a theme, to support people with different financial situations to retrofit their homes. – Finally, behaviour change, education and engagement was identified as a key theme to promote climate-friendly behaviour and the uptake of technological solutions
4.	Meeting arrangements
	It was agreed to hold meetings bimonthly on Microsoft Teams, with the next meeting at the start of June.
5.	Next steps and actions
	<ul style="list-style-type: none"> – Group to consider general objectives to feed in to the JCAB (ALL) – Ben to prepare a report on challenges, opportunities and targets for the housing sector (BE) – Ben to bring a proposal to the next meeting for an engagement event of some form e.g. Heat pump demo, open home for people to see insulation or a heat pump (see Visit a heat pump, Nesta), NESTA, popup in town centre (BE)

TRANSPORT WORKING GROUP UPDATE

Vision and Strategic Objectives

Transport Working Group Forward Plan

We are here!

Workgroup Kick-Off and Development

- Workgroup kick-off
- Terms of Reference Approved - Done
- Internal Framing Workshops - Done
- External Framing workshops – To do

Sector Goals and Objective Setting

- Strategy Definition
- Transport Vision
- Transport Objective Settings
- JCAB Approval

Transport Action Plan Development

- Idea Development
 - What do we do?
 - How do we do it?
 - When do we do it?
 - 'Doing'
- Draft Transport Plan

Community Action Development

- Aligning Vision and Objectives
- Roll-up and Aligning Plans
- Doing and Review

Transport Work Group Vision

- **“To develop a sustainable and resilient transport network that reduces carbon, provides choice and access for all in a safe and healthy environment, making Bracknell Forest a desirable place to live, work and grow.” – Bracknell LTP_{3/4}**

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Vision Statement (initially) aligned with BFBC's LTP_{3/4}

Transport Work Group Strategic Objectives

1. Avoid

- Support localization of services and employment opportunities to reduce car, need, usage and trip length, including work-from-home initiatives..

2. Shift

- Increase the attractiveness of commuting by bus by promoting existing services and addressing concerns about reliability, cost, convenience, and comfort.
- Increase the attractiveness of commuting by walking and bicycle by promoting existing infrastructure, addressing concerns of cycle and walking safety and security and undertaking additional cycle network development.



3. Improve

- Support the controlled roll-out of Battery Electric Vehicles (BEV) Car and Van charging stations aligned with the growth of BEV ownership and local business demand within the Borough.

Next Steps

Transport Action Plan Development

Idea Development

- What do we do?
- How do we do it?
- When do we do it?
- 'Doing'

Draft Transport Plan

Example: Community Cycle Way Clean-up Experiment

Parameter	Data
Question Being Explored	How can we make cycling more accessible and safe?
Response	Volunteer-led clearance of BFB cycle ways to ensure that they are free from obstruction and safe for use.
Theme	Transport
Lead	Bracknell Forest Climate Action Network
Status	Idea
Cost Estimate	£500 (?)
Funding Status	Unknown
Planned Start Date	Summer 2024
Planned Emission Savings (CO ₂ e/yr)	150 (100 cars of the road)
Risks	Risks – Volunteers working close to moving traffic
Mitigations	Mitigations – Activity to be focused on network routes away from traffic
Next Steps	Discuss with BFBC the possible scope and identify volunteers

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